

	<u>DIRECTORATE GENERAL OF SHIPPING, GOVT.OF INDIA, MUMBAI</u>	IS/ISO Clause No.7.1
Ref.: QMS - 7.0 Page 1	Sub: Guidelines for “Common Entrance Test” (CET) and “Online Counselling” for admissions in pre-sea maritime courses	No.TR/Mis./9(10)/2017
Approved by the Director General of Shipping.	Training Circular No. 12 of 2020	Date: 1st April, 2020

1. Online “Common Entrance Test” (CET)

The “Common Entrance Test” (CET) for admissions in all the pre-sea maritime courses in phases. The “Common Entrance Test” (CET) shall be conducted by IMU for all DGS approved Maritime Training Institutes on behalf of the Directorate. In the initial phase, the CET shall be conducted for admission in the following pre-sea maritime courses.

- BE / B-Tech in Marine Engineering (4 years duration).
- B. Sc (Nautical Science) (3 years duration).
- Diploma in Nautical Science course leading to B.Sc (Nautical Science).

1.1. General information

- 1.1.1. The CET shall be conducted in the first week of June preferably on a Saturday and in exceptional cases, last Saturday of May. (This is because the students would have finished all other Entrance Examinations and also awaiting their Board Examination results).
- 1.1.2. In the initial phase, the CET shall be conducted in the following 36 cities at 100 plus venues depending upon the number of candidates.

Centers at Cities - Agra, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Coimbatore, Dehradun, Faridabad, Guwahati, Hyderabad, Jaipur, Kanpur, Kochi, Kolkata, Kota, Lucknow, Madurai, Meerut, Mumbai, Muzaffarpur, Nagpur, New Delhi, Noida, Ranchi, Patna, Pune, Raipur, Shimla, Siliguri, Srinagar, Trivandrum, Varanasi, Visakhapatnam.

- 1.1.3. Mock test questions shall be hosted on IMU's website to facilitate candidates.
- 1.1.4. The schedule for the online CET exam and subsequent online counselling shall be put up on the DGS website.
- 1.1.5. The time lines for online CET exam and online counselling for the Academic year 2020-2021 shall be published on the DGS website. The time lines for the subsequent years shall be published as and when applicable.
- 1.1.6. Eligibility criteria, Original certificates of the candidates shall be verified by the Maritime Training Institute (MTI) at the MTI when candidate reports for admission.

1.2. Minimum eligibility criteria for "Common Entrance Test" (CET)

1.2.1. Minimum Academic qualification

- 1.2.1.1. Passed 12 th Standard exam from a recognized board with a minimum of 60% in PCM (Physics, Chemistry and Mathematics). (Candidates whose results are awaited may also apply but their admission shall be considered only if they meet the mentioned requirements).
- 1.2.1.2. Must have obtained a minimum of 50% marks in English subject either in 10 th standard or 12 th standard.

1.2.2. Age limits

The maximum age limit of candidates as on date of commencement of pre-sea maritime course shall be as follows –

- 1.2.2.1. General category – 25 years.
- 1.2.2.2. “Scheduled Caste” (SC) / “Scheduled Tribe” (ST) – 30 years.
- 1.2.2.3. Non-creamy layer of “Other Backward Classes” (OBC) – 28 years.
- 1.2.2.4. Women candidates of each category shall be granted relaxation of additional 2 years.

1.3. Instructions for online registration for CET–

- 1.3.1. Aspiring candidates shall be required to register online.
- 1.3.2. Candidate shall pay the registration fee of INR 1000/- (One thousand) only through online payment facility.
- 1.3.3. The candidate shall be required to upload his / her photograph. Size of photograph should be 35 mm X 45 mm (Maximum of 450 X 600 pixels), Photograph image of maximum 20 KB to 60 KB size. Photo could be of file type JPG, JPEG, PNG.
- 1.3.4. The candidate shall be required to upload image of his / her Signature. Size of signature should be 45 mm X 25 mm (Maximum of 600 X 300 pixels) Signature image of size 10 KB to 30 KB. Signature could be of file type JPG, JPEG, PNG.
- 1.3.5. The candidate shall be required to upload the following documents. Documents could be of file type JPG, JPEG and PDF and should not exceed a maximum size of 200 KB.
 - 1.3.5.1. Scanned copy of passport / scanned copy of the 10th Std Mark sheet as proof for date of Birth verification.

- 1.3.5.2. Scanned copy of 12th Std / Degree Certificate. (For the candidates who have appeared for the eligibility examination (minimum 12 th standard), provision shall be made to indicate status as “**results awaited**”. The details of the 12 th standard marks shall be captured during the online counselling.
- 1.3.5.3. Scanned Copy of the SC/ST/OBC (NCL)/General-EWS certificate and other relevant certificates.
- 1.3.6. Candidate shall download and print the filled in application in standard formats.
- 1.3.7. Candidate shall download his / her Hall tickets/Admit cards indicating the name of the test venue before the online examination.

1.4. Conduct of online CET exams

- 1.4.1. Duration of the CET shall be 3 Hours.
- 1.4.2. The syllabus for CET shall be based on CBSE / ICSE / State Board Curriculum.
- 1.4.3. The CET online exam shall be conducted in the following subjects. The following table gives the subjects, the number of questions and the marks distribution for each subject.

SN	Subject	No. of Questions	Marks
1	Maths	50	50
2	Physics	50	50
3	Chemistry	20	20
4	English	40	40
5	General Aptitude	40	40

TOTAL	200	200
--------------	------------	------------

Table - 1

- 1.4.4. There shall be no negative marking in CET online exam.
- 1.4.5. Biometrics and photo of the Candidate shall be captured during online CET examination and same shall also be verified at the time of certificate verification process during admissions.

1.5. Qualifying cut-off marks -

- 1.5.1. Cut-off mark for qualifying the candidates shall be decided based on the overall performance of the candidates in the online CET exams and difficulty level of the question paper.
- 1.5.2. Relaxation in cut-off marks for the candidates of OBC, SC, ST Categories shall be decided based on the Government of India guidelines issued from time to time. Reservation is applicable in case of Government Institutes.
- 1.5.3. The marks obtained by a candidate in online CET examination shall be valid for that academic year only and shall not be considered for any subsequent online CET exams.

1.6. Award of Ranks.

- 1.6.1. Ranks shall be awarded to the candidates based on the marks obtained by the candidates in the CET online exam.
- 1.6.2. In cases of Tie among candidates the following order shall be adopted to allot rank.
 - 1.6.2.1. Total Marks in CET.
 - 1.6.2.2. Highest marks in Mathematics
 - 1.6.2.3. Highest marks in Physics
 - 1.6.2.4. Highest marks in Chemistry
 - 1.6.2.5. Highest marks in General Aptitude

- 1.6.2.6. Highest marks in English
- 1.6.2.7. Seniority in date of birth.
- 1.6.3. Details of the candidates with their ranks shall be published on DGS website.
- 1.6.4. Rank certificates shall be issued to the candidates online.

2. Online Counselling

There shall be a common online counselling of the candidates for admissions in various MTIs. However, the MTI is free to opt out of the common counselling and have their own counselling. The MTIs may also have a dual system of own counselling for part of the seats and common counselling for the remaining part and in that case the number of seats offered for common counselling shall be notified to the Directorate.

2.1. Procedure for Online Counselling –

- 2.1.1. Candidates qualified in online CET examination shall be eligible for online Counselling.
- 2.1.2. Online Counselling shall be limited to admissions to MTI which had agreed for common online counselling and those MTIs which are sharing part of their seats for online counselling.
- 2.1.3. The process of online Counselling shall be done in two phases -
 - 2.1.3.1. **Phase-I** - CET qualified candidates will be provided an online portal for registration for online counselling. Through this portal, the qualified candidates can select the programme (s) and the Campus (s) of their choice to seek admission and make payments towards counselling fee.

2.1.3.2. **Phase-II** - Based on the rank, social category of the candidate and availability of seats, a seat will be allotted provisionally to the candidate from the list of options provided by them.

2.1.4. Candidates who confirm their seat will be issued with the Provisional Allotment letter which has to be produced at the time of verification of original mark sheets and certificates, physical fitness certificate, etc.

(Deependra Singh Bisen)
Assistant Director General of Shipping[Training]

To

1. All the stakeholders through DGS website.
2. All DGS approved Maritime Training Institutes
3. All Mercantile Marine Department [MMDs]
4. Chief Surveyor & Chief Examiner of Engineers, DGS, GoI
5. Nautical Advisor and Chief Examiner of Master and Mates, DGS, GoI